

# Thomas Metcalf Laboratory School



PTO AGENDA: Wednesday, December 7, 2011 6:00pm, Room 102

## I. Welcome

## II. Introduction of Attendees

## III. Recognition of Metcalf Administration/Faculty/Staff

## IV. PTO Mission

- The Metcalf PTO exists to promote open communication and understanding between parents and staff. We respect the values, needs and desires of all members of our school, including parents, students, and staff. PTO meetings are open to any and all Metcalf students, parents, and staff.*
- Our efforts are to serve, enhance and maximize the education of every child so they may reach their highest potential. All monies raised by the PTO shall be used to support the educational goals set forth by the school leadership.*
- We are proud to serve our school with a PTO run solely on the efforts of volunteers. The PTO team effort assists our school leaders in their goal of providing the best possible learning environment for our children, as well as the best possible teaching environment for our wonderful staff.*

## V. Approval of 11/111 Meeting Minutes

## VI. Update on upcoming and recently completed PTO sponsored events

- Holiday Bazaar
- Spirit Wear/Thrift Store
- Mini Courses
- Montage

## VII. PTO School Wide Communication – evaluation of Shutterfly

## VIII. Metcalf Administrator Report

## IX. Treasurer's Report - As of 11/28/2011

<input type="checkbox"/> Checking - Commerce	\$ 4,044.15
<input type="checkbox"/> ISU Foundation	\$ 20,159.10
<input type="checkbox"/> Money Market - Commerce	<u>\$ 2,484.40</u>
	\$ 26,687.65

X. What's on Your Mind – time permitting, the floor will be open for attendees to ask questions, provide comments, or make suggestions. We are looking for constructive ideas for enhancing the Metcalf experience and will be creating a priority list for the 2011-2012 academic year.