

Thomas Metcalf Laboratory School



PTO Meeting Agenda for October 1, 2009 6:00 p.m. in the Zimmerman Library

Welcome and Introductions	Barb Jacobsen, around the room, sign-in sheet
President's Report	Barb Jacobsen Appreciation for Family Picnic & Julie Whitaker Acknowledge teacher work request system volunteers Distribute volunteer lists Crisis Action Plan awareness
Treasurer's Report	Barb Jacobsen Review of balances
Administrator's Report	Amy Coffman
Old Business	Approval of September 2009 meeting minutes Review of school supply shopping letter/school tool box Approval of Lessons Learned document
Chair Reports	Room Assistants – Kathy Wetter Fall Festival – Jen Filipiak Montage – Rebecca Africano (PayPal & business solicitation) Others
New Business	Music enrichment request – Donna Zawatski Box Tops Award change toward Wellness – Michelle Schuline CAC report – Bob Piker Uptown and Gown Gala invitation Others if time permits/tabled for next month if past 7:30 p.m.
Closing	Next meeting 6pm, Thursday, November 5