

METCALF PTO MINUTES

Thursday May 6, 2010

6:00 – 7:30 PM

Fairchild Lounge

ATTENDEES:

Amy Coffman, Bob Piker, Christine Stauter, Barb Jacobsen, Lynn Litwiller

WELCOME AND INTRODUCTIONS

PRESIDENTS REPORT

- Thank you to Lynn Litwiller for her hard work as Treasurer.
- Thank you to Kim Walker Smith and Anne Walling for a great Circus and reception.
- Open Positions
 - President:
 - Vice President: Angela Ambers-Henderson
 - Treasurer: Lynn Litwiller
 - Secretary: Christine Stauter volunteered
 - Room Assistant Chair: Christine Stauter volunteered

TREASURER'S REPORT – Lynn Litwiller

Balances as of 4/30/10:

Commerce	\$17,333. 40
Money Market	\$20,113. 76
Hayden Fund	\$236. 48
Kalin fund	\$250.00
Foundation	\$31,719.81

Total \$45,207.34

- Motion was approved to reimburse Ms. Dee \$500.00 for her expenses for 8th Grade Graduation CD.
- \$200.00 was made on Montage poster sales.
- Kiln Fund: Estimate for kiln and supplies \$2819.99. \$4,420 was raised. Once all expenses are paid we will discuss what to do with the extra money.

ADMINISTRATOR'S REPORT – Amy Coffman

- All students will receive a yearbook. Registration fee was increased \$10.00 to cover part of the yearbooks; Metcalf will be covering the remainder of \$5.00 each.
- Lots of year end field trips, 5th graders on Outdoor Ed this week.
- Organizing professional development for the teachers this summer.
- Working on school improvement plan. 4 areas of focus:
 - 1. Curriculum
 - 2. Assessment
 - 3. Instruction
 - 4. Technology
- Hiring a new school psychologist. Miss Sunny is retiring. Position will be ½ counselor and ½ RTI (Response to Intervention).
- Hiring a new Dean of Students. Andrea Market is leaving June 15th to be vice principal at U High.

OLD BUSINESS

April Meeting Minutes – Accepted

Meeting adjourned at 6:45 pm.